

Good Shepherd Catholic School Laptop Student Agreement

A MacBook is being loaned to you by Good Shepherd and may be used by you only for educational purposes. In order to use the MacBook in class and to take it home, you must accept the following responsibilities:

- I will read and abide by the provisions of the Acceptable Use Policy, this Laptop Student Agreement, and the Laptop Student Handbook. In addition, I am aware of the technology provisions of the Code of Conduct as set forth in the Good Shepherd Catholic School Parent/Student Handbook. I will discuss all of these documents with my parents/guardians.
- I will bring the MacBook to school every day, unless informed differently by my teacher, and will keep and carry it in the MacBook Always On Case at all times.
- I will recharge the MacBook nightly and will begin each day with a fully charged battery.
- I will take responsibility for the reasonable care of the MacBook. Between classes, I will put the computer in “sleep” mode in order to preserve battery power. I will not pick up the MacBook by its screen; instead, I will always pick it up by the keyboard supporting the base with my hand.
- I will use only the desktop background and screensavers provided in the Default Screen Saver Settings in the MacBook. Pictures of any type are not permitted.
- I will not leave the MacBook unattended.
- At school, I will only use the MacBook when in a classroom supervised by Good Shepherd staff. I will not use the MacBook in the lunchroom, playground, hallways, school bus, or in the car.
- Away from school, I will only use the MacBook in a location which is free from food, liquid, and debris that could damage the laptop and provides a flat working space. I will not travel with the MacBook or use it other than at home/school without parental permission.
- I will not slam or push on the lid or set objects/books on top of the MacBook.
- I will make the MacBook available for inspection by any Good Shepherd administrator, teacher, or staff member upon request. I understand that the MacBook and its contents are Good Shepherd’s property. I further understand that I will be held responsible for accessing inappropriate websites or other inappropriate content on the MacBook, whether this occurs at home or at school, in accordance with the Good Shepherd’s School Code of Conduct.
- I will turn in the MacBook to the classroom teacher over weekends or long vacations for routine maintenance as requested.
- I understand that the MacBook and its contents can be viewed by Good Shepherd staff when I am signed on to the Good Shepherd network.
- I will use appropriate and respectful language in all communications when using the MacBook.
- I will abide by copyright laws. I may download or upload music only when directed by Good Shepherd Staff for classroom projects.
- I will not use the MacBook to access social networking or gaming sites, for example: Facebook, Twitter, Instagram, Fortnite, Musically.
- I will not use or damage another student’s MacBook.
- I will not loan out the MacBook assigned to me. I understand this is for my educational use only. Parents and family members are not permitted to use my MacBook.
- I will not use or attempt to use another student’s or a Good Shepherd staff member’s subscriptions, logins, files, or personal information. I will not intentionally spread or create a computer virus.
- I will not give out personal information, such as my name, address, photo, or other identifying information on the Internet, nor will I misidentify myself in online communication in an attempt to avoid detection for any misbehavior or rules violation.

